

**Career/Technical Education Task Force**  
**PROJECT ACTION LOG**

Meeting Date: April 2, 2008  
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**TASK FORCE MEMBER LIST**

<b>Attended</b>	<b>Member Name</b>	<b>Company</b>	<b>Address</b>	<b>Phone</b>	<b>E-Mail</b>
X	Randy Humphreys (Co-Chair)	KWN Construction	PO Box 6081 Sheridan 82801	672-0418	kwnl@wavecom.net
	Kathy Barker	Sheridan High School (CNA Instructor)	1056 Long Dr. Sheridan 82801	672-2495	barkerk@scsd2.com
X	Curtis Biggs	Sheridan College (Concurrent Enrollment)	3059 Coffeen Ave Sheridan 82801	674-6446	cbiggs@sheridan.edu
X	Dan Black	Zowada Plumbing & Htg	724 Val Vista Sheridan 82801	674-8254	zph@actaccess.net
	Mike Butcher	Kennon Covers	919 W. Brundage Ln.	673-4292	mike@kennovcovers.com
X	Philippe Chino	Forward Sheridan, Inc.	203 S. Main St. #2003	673-8004	philippe@forwardsheridan.com
X	Ward Cotton	Sheridan High School (Ag/Construction)	1056 Long Dr. Sheridan 82801	672-2495 x 3149	cottonw@scsd2.com
	Loyce Ellingrod	Arvada/Clearmont High School			ellingrod@yahoo.com
X	Kathy Hecker	Big Horn High School (Counselor)	PO Box 490 Big Horn 82833	674-8190 x 119	bhshkh@sheridanK12.net
	Matthew Jones	Sheridan College (I-TEC/Development)	Main Street Campus	674-6446 x 4502	mjones@sheridan.edu
	Ron Kensey	Kennon Covers	919 W. Brundage Ln	673-4292	kennon@kennoncovers.com
	Janelle Martinsen	Chamber of Commerce	PO Box 707 Sheridan 82801	672-2485	jmartinsen@ sheridanwyoingchamber.org
X	Ryan McChesney	Sheridan High School (Welding)	1056 Long Dr. Sheridan 82801	672-2495 x 3140	mchesneyr@scsd2.com
X	Dan Miller	Sheridan High School (Construction Classes)	1056 Long Dr. Sheridan 82801	672-2495 x 1908	millerd@scsd2.com
	Mike Nickel	Ultimate Electric	PO Box 801 Sheridan 82801	751-2215	ultimike@fiberpipe.net
X	Shari Peddicord	Forward Sheridan	203 S. Main St #2003	673-8004	shari@forwardsheridan.com
X	Kathleen Pilch (Co-Chair)	Sheridan High School (PACE)	1056 Long Dr. Sheridan 82801	672-2495 x 2109	pilchk@scsd2.com
	Mike Price	Sheridan High School (Drafting/CAD)	1056 Long Dr. Sheridan 82801	672-2495 x 3135	pricem@scsd2.com
	Deb Pruss	WY Dept of Workforce Svcs	61 S. Gould St. Sheridan 82801	672-9775	dpruss@state.wy.us
X	Heidi Richins	Sheridan High School	1056 Long Dr. Sheridan 82801	672-2495 x 1903	richinsh@scsd2.com
	Nick Siddle	Sheridan High School (Ag)	1056 Long Dr. Sheridan 82801	672-2495 x 4105	siddlen@scsd2.com
X	Cody Sinclair	Sheridan School Dist #2 (HR Director)	201 N. Connor St. Sheridan 82801	674-7405	sinclirc@scsd2.com
X	Cindi Thiede, Ph.D.	Sheridan College (Asst VP/Program Dev)	3059 Coffeen Ave Sheridan 82801	674-6446 x 2609	cthiede@sheridan.edu
X	Dirlene Wheeler	Sheridan High School (Principal)	1056 Long Dr. Sheridan 82801	672-2495 x	wheelerd@scsd2.com

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Attended	Member Name	Company	Address	Phone	E-Mail
<b>Other Interested Parties to be Kept Informed:</b>					
	Linda Barker	WY Dept of Workforce Svcs	61 S. Gould St. Sheridan 82801	672-9775 x 238	lbarker@state.wy.us
	Jim Bennage	Sheridan College (CT Programs)	3059 Coffeen Ave Sheridan 82801	674-6446	jbennage@sheridan.edu
	Levi Gorzalka	Tongue River High School	1100 Main St. Dayton 82836	655-2236	lgorzalka@sheridan.k12.wy.us
	Randy Grimmer	JB Sheet Metal	PO Box 7339	674-9260	reg29@fiberpipe.net
	Len Gross	Sheridan Memorial Hospital	1401 W. 5 <sup>th</sup> St.	673-4292	lengross@sheridanhospital.org
	Brett Layher	Big Horn High School	1100 Main St. Dayton 82836	655-2236	layher@sheridan.k12.wy.us
	Pat Mischke	Tongue River High School	1100 Main Dayton 82836	655-2236	trmsplm@sheridan.k12.wy.us
	Michelle Nielsen	Tongue River High School	1100 Main St. Dayton 82836	655-2236	trhsmn@sheridan.k12.wy.us
	Jim Thompson	Thompson-Master Masons	PO Box 4081 Sheridan 82801	672-7971	tmmnc@fiberpipe.net



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**PROJECT ASSIGNMENTS:**

Please review for your responsibilities and address them for the next meeting.

<b>Item</b>	<b>Issue</b>	<b>Action By</b>	<b>\$\$\$ / source</b>	<b>Due Date</b>	<b>Status</b>
<b>1.000</b>	<b><i>Job Opportunities for Students Now</i></b>				
	<del>Child labor law clarification re apprenticeships/training/jobs</del>	<del>Karen Swindells to visit</del>		3/5/08	Closed
	Investigate insurance rates issues with using students	Randy Humphreys			
	Contact Karen for list	Ward Cotton			
	Enhance safety training	Mike Nickel Curtis Biggs			
	Legislative change if necessary re safety	Mike Nickel			
	Expand/enhance internship programs at high school	Kathleen Pilch		Ongoing	
	Consider additional apprenticeships				
	Industry support recruitment for internships and mentorships	Forward Sheridan Chamber of Commerce		Ongoing	
	Recruit parents for parental endorsement	Randy Humphreys		Ongoing	
	Promote programs (marketing)				
	Market to students				
	Market to parents Mailer re apprenticeships and other opportunities				
	Market to businesses				
	Survey classes and quantify students' areas of interest	Kathleen Pilch Dirlene Wheeler		5/8/08 (Job Fair)	
<b>2.000</b>	<b><i>Institute Career Academies at Sheridan High School</i></b>				
	<del>Attend conference to investigate academies</del>	<del>Kathleen Pilch and group</del>		November 2007	Closed
	<del>Presentation to School Administration</del>	<del>Kathleen, Dirlene</del>		December 2007	Closed
	<del>Achieve permission to pursue academies</del>	<del>Dirlene Wheeler Kathleen Pilch</del>		November 2007	Closed
	Get staff on board -- Establish task force to work through next school year to develop	Kathleen Pilch			Open
	Visit Poudre Valley School System & other programs	SHS Career Academy Action Research Team		Fall 2008	

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	Identify 9 <sup>th</sup> grade academy options	SHS Career Academy Action Research Team		January 2009	
	Proposal for SHS 9 <sup>th</sup> Grade Academy	SHS Career Academy Action Research Team			
	Survey students and community (potential advisory board) for areas of interest and support	SHS Career Academy Action Research Team			
	Curriculum Guidelines	SHS Career Academy Action Research Team			
	Institute Freshman Academy for freshmen to explore career pathways	Kathleen Pilch Dirlene Wheeler		Fall 2009	Open
	Target 80-85 Students Enrolled (Minimum 25-30)				
	Identify appropriate 10-12 grade academies to explore for SHS to make viable suggestions	Ward Cotton & Kathleen Pilch's Committee			
	Institute Sophomore, Junior and Senior Academies	Kathleen Pilch Dirlene Wheeler		Fall 2010	Open
	Categorize Sheridan businesses into clusters	Shari Peddicord		May/June 2008	
	Industry Involvement – Recruit Businesses for Support	Forward Sheridan			
	Parental Involvement – Recruit 8-10 parents	Randy Humphreys		May 7 meeting	
	Identify at-risk students	Kathleen Pilch			
	Recruit Students already involved in technical programs at high school	Kathleen Pilch & Teachers			
	Opportunities to fast track into careers				
	Design marketing efforts				
	Market to parents (include 7 <sup>th</sup> grade)				
	Mailer to parents of 7 <sup>th</sup> grade				
	Mailer to All parents (Options)				
	Market to students				
	Market to business/community				
<b>3.000</b>	<b>Increase Dual and Concurrent Enrollment at Sheridan College</b>				
	Increase number of seniors taking 10 hours of free credits at Sher.College	Curtis Biggs & SHS Counselors		Ongoing	
	Increase/strengthen dual enrollment	Curtis Biggs?		Ongoing	
	Increase concurrent enrollment	Curtis Biggs		Ongoing	
	Promote program to students	Curtis Biggs, Kathleen Pilch, Carol Lundgren		Ongoing	

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	Promote programs to parents				
	Increase certificate programs at College for students coming out of high schools	Cindi Thiede & Matt Jones			
	Youth apprenticeships for credit programs at college	Cindi Thiede		Ongoing	
	College & SHS Teachers Meet	Curtis Biggs Ward Cotton Heidi Richins		1 <sup>st</sup> week in May	
	High school students field trips to college	Heidi Richins SHS Teachers SC Teachers Cindi Thiede Curtis Biggs Zane Garstad		May 7 (1 <sup>st</sup> wk in May)	
	College students to high school classes to promote programming at college	Heidi Richins & College Staff			
	Combine classes where possible to have joint college/high school classes				
	Newsletter	Curtis Biggs Ward Cotton Heidi Richins		Biennially	
	Articles in School Paper	Cindi Thiede		May 7	
	Add student from the paper to the marketing team	?		August 20	
4.000	Hathaway Scholarship Issues???				